



भारतीय प्रौद्योगिकी संस्थान इंदौर
सिमरोल, खंडवा रोड़ इंदौर – 453552

Indian Institute of Technology Indore
Simrol, Khandwa Road, Indore- 453552

Tel.: 0731-2438700 Ext.: 949/958

E-mail: mms@iiti.ac.in

RFP No. IITI(MM)/RFP/ Kiosk/2019-20/01

September 18, 2019

Request for Proposal (RFP)
for
Vegetable Kiosk and Other Services at IIT Indore

Indian Institute of Technology Indore (IITI) is a one of the premier institutions of science & technical education of Ministry of Human Resource Development, Government of India.

The institute has a sprawling campus of around 500 acres with a community of 1500 members that is likely to grow to more than 5000 within a few years. The community includes students, faculty and staff etc.

Request for Proposal (RFP) for following services are invited from firms having relevant experience in owning and/or operating food kiosk, and/or commercials etc. and who are permitted to do business with Government, educational and research institutes, PSUs, autonomous bodies etc. in India.

1. Vegetables on wheel
2. Milk & Dairy
3. Edible Products
4. Bakery products
5. General Store
6. Other services

Terms & Conditions of RFP:

- i. Firms should have valid license for doing business in food, beverage and other licenses.
- ii. GST, PAN No. and Incorporation certificate.
- iii. Interested firms are invited to visit the campus of IITI and submit their proposal for set up of kiosk(s) & other services inside the campus.
- iv. The proposal may be accompanied by layout of stall, detail of offered services, rate list of items, discount on rate list and Rent payable for site which will be considered by the institute.
- v. After site inspection and deliberation further details may be obtained.

IITI reserves the right to: a) reject/modify/change the scope of business of any or all the proposals without assigning any specific reason whatsoever; b) not bind it to accept the lowest or any proposal; and c) accept the whole or any part of the proposal and the firm shall be bound to perform the same at the rates quoted. Canvassing in connection with tender/quotation is strictly prohibited.

***Proposals will be considered on first come first serve (FCFS) basis. However, institute will review the requirement and may extended after 10/10/2019.**

For any other clarification/detail, you may feel free to interact on email: cafeteria@iiti.ac.in

In-charge (MM)

In-Charge

Material Management Section (MMS)
IIT INDORE

ELIGIBILITY CRITERIA:

Sl. No.	Criteria	Response	Compliance YES/NO (Indicate Page No. If Yes)	
			YES/NO	Page No.
1.	Name of the firm			
2.	Address of registered office & Contact No. & Email id of the firm			
3.	Specify your firm/company is a proprietary/joint or authorized agency			
4.	The service provider should be registered with concerned taxation authorities such as Service Tax Registration & GST (Copy of the certificate should be attached)			
5.	PAN CARD Copy to be enclosed			
6.	Firm/Company incorporation certificate			
7.	Food License (Copy of the License)			
11.	Income Tax Return of last three F.Y. to be attached			
12.	The bidder must submit an affidavit duly certified that the service provider has never been black listed or punished by any court for any criminal offence/breach of contract and that no police/vigilance enquiry/criminal case is pending.			
14.	Firm should submit self-declaration that they will maintain optimum hygiene and will do routine pest control from authorized agencies as per terms of the contract			
15.	Any other add on services/information may be attached for consideration			
16.	Details of cashless mode of transaction (IIT I is a cashless campus)			

The institute may ask for any additional information while considering the proposal.

Date:

Name of the Service Provider:
Seal & Sign of the Firm/Service Provider

Price Quote/Bid

<u>Sl. No.</u>	<u>Details</u>	<u>Price/Rate/Response</u>	<u>Remarks</u>
<u>1.</u>	Services		
<u>2.</u>	Item wise rates (Details to be enclosed)		
<u>3.</u>	Rate list of items -Special Services for Events/ Meetings etc. :		
<u>4.</u>	Charges for Add on Services, if any		
<u>5.</u>	All rates/charges for the services should be enclosed separately in clear terms otherwise will be treated as without any charge		
<u>6.</u>	Discount (%) on institute smart card as IIT is a cashless campus for all transactions.		
# Please indicate your specific response against each items. Separate Sheets may be attached.			

Seal & Sign of the Firm/Service Provider


In-Charge
Material Management Section (MMS)
IIT INDORE

